

EAST RIDING OF YORKSHIRE COUNCIL

Report to: Governing Bodies of All Schools

Date: Spring Term 2018

Title: Gifts and Hospitality Policy and Procedure

Report of the Interim Director of Corporate Resources

A. Background

1

- 1.1 The Gifts and Hospitality Policy and Procedure has been reviewed and amendments have been made to the text for clarification including:
- a) revising the definition of 'bribery' in line with the Bribery Act.
 - b) amending that the gifts and hospitality register will be reviewed by the Head of Legal and Democratic Services;
 - c) the example of a bottle of wine as a token gift has been removed.
- 1.2 Trade Unions have been consulted on the policy changes and it was confirmed that employee's should be reminded of the policy on an annual basis via team briefings
- 1.3 The policy was approved by decision record on 11 November 2017

B. Corporate Priorities 2016-2021

Reducing costs, raising performance.

C. Recommendation

- (a) Consider the Gifts and Hospitality Policy and Procedure which is available on the Governors Section of the Corporate Website;
- (b) Formally approve the adoption of the Gifts and Hospitality Policy and Procedure;
- (c) When adopted, notify all staff that a revised Gifts and Hospitality Policy and Procedure is to be operated within the school.

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