



11th December 2020

Dear Parents and Carers,

Reporting Positive COVID-19 Cases during the Christmas Holiday

We have been asked by the DfE to make you aware of the following information and arrangements for reporting any positive cases during the holiday period:

- Where a pupil tests positive for Coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school (i.e. after 2pm on Sunday 20th December), the school should **not** be contacted.
- Parents and carers should instead follow the contact tracing instructions provided by NHS Test and Trace and further information can be found at <https://www.nhs.uk/conditions/coronavirus-covid-19/> or by calling 119.
- Until 2pm on 24th December, if a pupil tests positive for Coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, (in other words the symptoms started prior to 2pm on Sunday 20th December) the school needs to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school. If this is the case, please let the school know by emailing Mr Richardson on prichardson@sledmerewetwang.co.uk We will then contact anyone identified as a close contact.
- After 2pm on 24th December parents and carers should only contact NHS Test and Trace and not the school.

Many thanks for your support of both schools this term.

Kind regards,

Peter Richardson

Peter Richardson
 Executive Headteacher

